

Ref : EIR2023-015

██████████
3rd May 2023

Dear ██████████

Further to our previous correspondence regarding your request for the following information:

In consideration of the climate crisis, I would like to request the following information about how the organisation is enabling staff to reduce their emissions through sustainable transport, and more specifically, cycling.

1) over the past five years, broken down by year -

a) how many staff members used the Cycle to Work scheme?

b) what percentage of staff was this?

c) what was the average value of the vouchers claimed on the scheme?

d) what was the number of those who took up the scheme, who then failed to complete, leaving the organisation with costs?

2) what tools does the organisation use to encourage cycling for their staff -

a) on a work basis

b) on a leisure/health basis

3) with regards to staff, does the organisation -

a) have any monitoring for what modes of transport staff use -

i) for their journey to work

ii) for journeys during work time

b) and if this data is recorded, I request a copy of such data as detailed as it can be reasonably given, while still protecting personal data rights

4) how many of the following does the organisation have available for staff use

a) pedal cycles

b) electric bikes

c) motorbikes

d) internal combustion cars

e) electric or hybrid cars

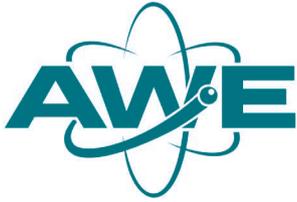
f) internal combustion vans

g) electric or hybrid vans

h) heavy trucks

5) does the organisation mileage scheme clearly state the claim rate for cycling

6) how many cycling miles have been claimed by the organisation's staff in the past five years



7) Regarding your current cycle to work scheme -

a) what scheme is currently in place

b) what is the maximum limit on the cost of a bike, if a limit is currently in place

Your request has been handled as a request for information under the Environmental Information Regulations 2004 (the Regulations).

A search for the requested information within the Atomic Weapons Establishment (AWE) has now been completed, and we can confirm that information in scope of your request is held.

We are able to disclose the following information below:

1) over the past five years, broken down by year -

a) how many staff members used the Cycle to Work scheme?

As of 1 January, each year

2023: 178

2022: 118

2021: 86

2020: 88

2019: 93

b) what percentage of staff was this?

As of 1 January, each year

2023: 2.71%

2022: 1.85%

2021: 1.37%

2020: 1.56%

2019: 1.74%

c) what was the average value of the vouchers claimed on the scheme?

As of 1 January, each year

2023: £1,972

2022: £1,323

2021: £1,453

2020: £986

2019: £767

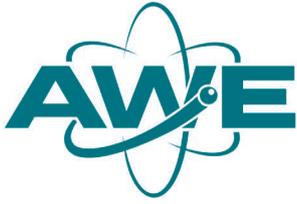
d) what was the number of those who took up the scheme, who then failed to complete, leaving the organisation with costs?

Information could not be located

2) what tools does the organisation use to encourage cycling for their staff -

a) on a work basis

AWE has a Travel Plan that seeks to reduce single occupancy vehicle traffic which is currently being updated for agreement with West Berkshire Council. The Travel Plan includes various cycling initiatives to encourage



cycling to and from work. This includes the provision of cycleways / crossing points in the vicinity of the Aldermaston site (and a cycleway in the vicinity of the Burghfield site), the provision of cycle maps, the provision of showers and changing facilities on site, the provision of covered cycle parking on site, the operation of a cycle to work scheme and the offer of travel subsistence loans for staff to purchase bicycles. Cycleways are provided within the sites, and the speed limits are set at 20 mph which reduces danger to cyclists. Cyclists are mandated to wear helmets whilst cycling on both sites. As part of the update to the Travel Plan, AWE will resurrect previously offered bike MOTs, anti-theft measures, bicycle maintenance equipment and seek to agree discounts with local bicycle retailers. A Bicycle User Group also exists. The above measures are set out on the AWE Travel site on AWE’s intranet.

b) on a leisure/health basis

Whilst the AWE Travel Plan solely concentrates on work related cycling, the Travel site on AWE’s intranet does include links to maps and cycle interest groups which staff may find helpful with respect to cycling for leisure/health purposes.

3) with regards to staff, does the organisation -

a) have any monitoring for what modes of transport staff use -

i) for their journey to work

Yes, annual gate surveys are undertaken at both sites for a one-week period to record all entries and exits from the site by mode of travel. In addition, an online travel survey is undertaken every two years which includes recording the mode of travel used by respondents.

ii) for journeys during work time

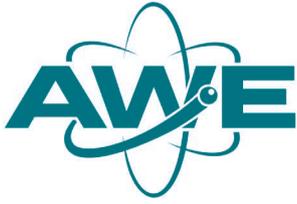
The annual gate surveys would pick up all journeys made by all modes, in and out of the sites, during the working day. However, it is not possible to accurately identify which journeys are being undertaken for journeys to and from work and which journeys are being undertaken in work time, primarily due to the adoption of agile working.

b) and if this data is recorded, I request a copy of such data as detailed as it can be reasonably given, while still protecting personal data rights

Below is a generalised percentage modal split of the number of vehicular and total movements generated by each site from the annual gate surveys we undertake. Please note that surveys were not undertaken during 2020 or 2021 due to the impact of the pandemic.

Aldermaston

Mode of Travel	May 2018	May 2019	May 2022
Single occupancy vehicle travel	73%	72%	77%
Car Share	15%	16%	12%
Passenger Transport	2%	2%	1%
Bicycle	3%	3%	3%
Walk	6%	6%	6%
Motorcycling	1%	1%	1%



Five-day average	May 2018	May 2019	May 2022
Vehicular Trips	9102	9124	7446
Total trips	11486	11503	8931

Burghfield

Mode of Travel	May 2018	May 2019	May 2022
Single occupancy vehicle travel	80%	82%	77%
Car Share	17%	15%	20%
Passenger Transport	0%	0%	1%
Bicycle	1%	1%	1%
Walk	1%	1%	0%
Motorcycling	1%	1%	1%

Five-day average	May 2018	May 2019	May 2022
Vehicular Trips	2710	2843	2736
Total trips	3224	3293	3236

4) how many of the following does the organisation have available for staff use

- a) pedal cycles 0
- b) electric bikes 0
- c) motorbikes 0
- d) internal combustion cars 11 cars
- e) electric or hybrid cars 0
- f) internal combustion vans 115 commercial vehicles under 3.5 ton
- g) electric or hybrid vans 0
- h) heavy trucks 29 heavy goods vehicles

All vehicles are available to AWE staff that have a business need, and they must hold an in-date permit to drive card provided by the business.

5) does the organisation mileage scheme clearly state the claim rate for cycling

No information held

6) how many cycling miles have been claimed by the organisation's staff in the past five years

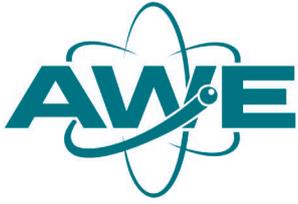
No information held

7) Regarding your current cycle to work scheme -

a) what scheme is currently in place

We operate a Cycle to Work scheme with a provider who does not limit the scheme to a particular retailer (e.g., Halfords).

b) what is the maximum limit on the cost of a bike, if a limit is currently in place



Aldermaston ▪ Reading
Berkshire ▪ RG7 4PR

www.awe.co.uk

£5000

Please remember to quote the reference number above in any future communications. If you have any queries regarding the content of this letter, please contact this office in the first instance.

If you are unhappy with the way your request has been handled you have a right to request an internal review within 40 days of receiving this letter, by writing to information.requests@awe.co.uk or our postal address: Information Requests Team, AWE Aldermaston, Reading, RG7 4PR. If you are still unhappy after an internal review has been completed, under the provisions of Section 50 of the Freedom of Information Act 2000 and Regulation 18 of the EIRs you have the right to take your complaint to the Information Commissioner's Office. Please note the Commissioner will generally not consider a complaint until you have exhausted AWE's internal complaints process.

Yours sincerely,

AWE Information Requests Team