

UNCLASSIFIED

Minutes of the 69th AWE Local Liaison Committee Meeting

Wednesday 20th June 2012 at AWE Aldermaston

Present:

Dr Andrew Jupp	MD, AWE Chairman LLC
Julie Taylor	Director Environment, Safety, Health & Quality, AWE
Graham Day	Acting for Director Site, AWE
Fiona Rogers	Head of Corporate Communications
Heather Young	Designate Site Manager - Burghfield
Linda Llewellyn	External Comms & Marketing – LLC Secretary
Michele Maidment	External Comms & Marketing – LLC Administrator
Cllr Philip Bassil	Brimpton Parish Council
Cllr Marjory Bisset	Shinfield Parish
Cllr Michael Broad	Tadley Town Council
Cllr John Chapman	Purley on Thames Parish
Cllr Jonathan Chishick	Tidmarsh with Sulham Parish Council
Cllr Roger Gardiner	Basingstoke & Deane Borough Council
Cllr Patricia Garrett	Baughurst Parish Council
Cllr Carol Jackson-Doerge	West Berkshire Council
Cllr David Leeks	Tadley Town Council
Cllr Ian Lindsay	Wasing Parish Council
Cllr Mollie Lock	Stratfield Mortimer Parish Council
Cllr Royce Longton	West Berkshire Council
Cllr George McGarvie	Pamber Parish
Cllr Jeff Moss	Swallowfield Parish Council
Cllr Susan Mullan	Tadley Town Council
Carolyn Richardson	West Berkshire Council
Cllr Graham Round	Basingstoke & Deane Borough Council
Cllr Dave Shirt	Aldermaston Parish
Cllr Chris Souden	Sulhamstead Parish Council
Cllr Marilyn Tucker	Basingstoke & Deane Borough Council
Cllr Clive Vare	Aldermaston Parish Council
Cllr Tim Whitaker	Mapledurham Parish
Cllr Richard Willis	Reading Borough Council
Cllr David Wood	Theale Parish Council
Paul Cooper	AWE
Gemma Taylor	AWE
Jo Golding	AWE
Debbie Pink	AWE

Regulators:

John Lindsay	Office for Nuclear Regulation (ONR)
David Norman	Health and Safety Executive (Hazardous Installations Division)
Shaun Welsh	Office for Nuclear Regulation (ONR)
Paul Dicks	Office for Nuclear Regulation (ONR)
Stuart Parr	Environment Agency

Introduction

Dr Jupp welcomed members to the 69th meeting.

Apologies

Apologies had been received from Cllr Penee Chopping, Cllr Keith Gilbert, Julie James, Cllr Heather Leighton-Jones, Cllr Marian Livingston, Cllr Irene Neill, Cllr Barrie Patman, Cllr John Robertson, Cllr Jenny Williams

Actions from the last meeting

Action 66/4 - Steve Fussey undertook to present the findings of the habitat survey in 2012 at a future LLC meeting – **Action remains open**

Action 68/1 – Dr Jupp asked Steve Fussey to work up a process to further engage with the LLC – addressed at the meeting by Fiona Rogers, Head of Corporate Communication – **Action Closed**

Minutes of the 68th Meeting

The Minutes were accepted as a true record of the meeting.

Chairman's remarks – Dr Andrew Jupp, MD, AWE.

LLC Membership - Dr Jupp extended a warm welcome a new LLC Member:

- Councillor Roger Gardiner of Basingstoke & Deane Borough Council (replacing Councillor Michael Bound)

A look back over the last three months – a few highlights:

Management and Operating Contract: In April 2012 AWE reached an agreement on the pricing arrangements for its Management and Operations Contract through to 2018. The contract, its supporting arrangements and programme have been fully agreed with the Ministry of Defence (MoD); AWE Management Limited (AWEML); our shareholder companies Serco, Lockheed Martin, Jacobs Engineering and AWE plc.

60th Anniversary of the AWE Apprentice Academy: In May 2012 AWE celebrated the 60th Anniversary of the AWE Apprentice Academy. Representatives from the MoD, AWEML and LLC members joined Andrew Jupp, members of the Executive team, academy staff and apprentices on a tour and exhibition of the history and achievements of this award winning centre. Over 4,000 apprentices have been trained through the Aldermaston scheme since it opened and over 500 former apprentices are still working at AWE. Commodore John Fulford, Head of CBRN Policy voiced the sentiments of many who attended the celebrations by personally acknowledging the dedication, skill and professionalism that has served the UK so well and for so long.

Nuclear Forensics Laboratory: In May 2012 AWE took a further step forward in its crucial role in national nuclear security for the UK, by hosting a new, state-of-the-art nuclear forensics laboratory which was officially opened by Home Office minister James Brokenshire MP.

VIP Visits: Over 30 VIP visits have been hosted by AWE in the first quarter: this is a 50% increase over the same period last year. This is a reflection of both the success of our new stakeholder engagement strategy and the widening positive interest in our operations and facilities both across Government and internationally

Award for Project Circinus: Project Circinus achieved a gold award at the Considerate Constructor National Awards Ceremony. Over and above rewarding constructors' commitment to minimising disturbances and negative impact to local communities, the award recognises commitment to raising standards of site management, safety and environmental awareness beyond statutory requirements.

RoSPA Occupational Health & Safety Awards 2012: AWE's approach to the prevention of accidents and ill health was also recognised in the RoSPA Occupational Health and Safety Awards 2012. Our 'Commended' in the National Defence Sector award demonstrates our on-going commitment to delivering excellence.

Changes to the Senior Team:

- AWE bid farewell to Richard Tinsley, Director of Production Operations at the end of May. Richard made an outstanding contribution during his time with AWE. Graeme Nicholson is appointed acting Director Production Operations on an interim basis.
- As part of AWE's Estate Development Plan which looks at how our facilities and infrastructure need to develop over time, we have reviewed best practice in other companies, and have now created a Site Operations/Site Landlord sub-function. Heather Young has taken on the leadership role for developing this area
- Julie Taylor takes over from Heather as Director, Environment, Safety, Health & Quality. Julie has been with AWE for six years, latterly managing the Transformation Programme. She brings more than 20 years' experience working in high-hazard and highly regulated environments to this role.

▪ Paul Taylor has been appointed Director Assurance. Most recently Paul was Director General of Technology, Chief Information Officer (CIO) and Head of Programmes in a Central Government Department. Prior to this Paul was Senior Responsible Owner (SRO) for the Future Deterrent at the MoD, as well as Director General Strategic Technologies. Paul has also been Managing Director at DSTL and a Director at DERA.

Current news:

▪ **Fire Investigation:** Following their investigation into the fire which occurred at AWE Aldermaston on 3 August 2010, the Health and Safety Executive (Hazardous Installations Directorate) intend to prosecute AWE plc for alleged offences under Health and Safety at work Act 1974, the Personal Protective Equipment Regulations 2002 and the Manufacture and Storage of Explosives Regulations 2005. Full details of the prosecution case are not currently known but will be served with the summons in due course. In view of the pending legal action, any further comment would be inappropriate at this time. We remain wholly committed to ensuring the safety of our staff, neighbours and local community is AWE's highest priority.

Environment, Health & Safety Report – Julie Taylor, Director Environment, Health, and Safety & Quality

Julie Taylor presented on Overview of Safety and Quality Performance, Fukushima Update, Radioactive Waste Permits and the continuing work on ESH Transformation including ESH Culture, Leadership Development and Improved Root Cause Analysis as well as continued focus on Operating Excellence.

Cllr Round – Why had AWE only received adequate in the recent MoD Audit?

Julie Taylor explained, in MoD audit terminology, adequate means AWE has met all requirements.

Cllr David Wood – Will AWE find out what culturally went wrong, resulting in the fire in 2010?

Dr Jupp responded that we carried out the formal investigation which resulted in recommendations as reported to the LLC members. We are using the ESH culture programme to reinforce our commitment to being 'great' at safety.

Cllr Roger Gardiner – In the recent heavy rain, did we experience any problems with flooding on or off site?.

Graham Day responded that there was significant rainfall but we operated within our normal procedures for heavy rainfall.

Cllr Dave Shirt stated that Aldermaston Parish Council normally contact AWE if they have concerns with flooding and the releases are shut down immediately. With the recent heavy rain the request was made but the AWE person responding explained that he had to seek approval. Has the process changed?.

Graham Day explained that the process had not changed and he was contacted to give approval, as is always the case.

ASK THE REGULATOR – Session 1

Cllr Moss stated that he had attended the recent NIS meeting (on 15th June 2012), during which one of the presenter's statements suggested that AWE submits inadequate figures to ONR relating to Detailed Emergency Planning Zone (DEPZ).

Dr Jupp responded that under Licence Condition 11 – Emergency Planning Requirements, AWE's submissions are suitable and sufficient and meet the legal requirements as required by ONR. These arrangements are then submitted to ONR for their assessment.

Cllr McGarvie – Has the HSE fire investigation highlighted additional actions required by AWE over and above those already implemented as a result of AWE's independent report or does it focus on why it happened?

Dave Norman, Chief Inspector, HSE HID, stated that the evidence warranted prosecution and he had been working with AWE on the recommendations and actions arising from AWE's independent report and was content all the appropriate measures were being undertaken.

Infrastructure Report – Graham Day, for Director Site

Graham Day gave a general update on site issues including updates on:-
Flood/Drought, Pangbourne Pipeline, Falcon Public House, Aldermaston Site Exercise and the Olympics

Cllr Chishick – Has the decision been made to remove the pipeline?.

Graham Day replied that, no decision had been made, however we continue to maintain the pipeline in the safe state.

Cllr Wood –When will AWE would make a decision on the pipeline?.

Graham Day replied that the investigation will be completed this time next year when an assessment will be made and brought back to the LLC.

Cllr Whitaker – What is the current status of the Pump House (Pangbourne Sewage Plant)?.

Graham Day stated AWE is content with its state.

Action 69/1 – Andrew Jupp suggested that a special site visit could be arranged for LLC members who are interested. LLC members to liaise with Linda Llewellyn direct.

Further presentations were given as follows:

Paul Cooper, Manager Emergency Response: The presentation covered AWE Detailed Emergency Planning Zones and the Nuclear Information Service Report.

Cllr Longton and Cllr Bisset stated that they had not received a copy of the response from Steve Fussey to Peter Burt (NIS).

Action 69/2 – Linda Llewellyn to resend the email response from Steve Fussey to Peter Burt. Post meeting check original email issued on 15th May 2012 and resent to Cllr Longton and Cllr Bisset on 25/06/12 – **Action Closed**

The members asked various questions relating to the NIS report including:-

Cllr Shirt – NIS suggested that AWE does not plan for security incidents as it does not consider them to be reasonably foreseeable.

Paul Cooper replied we assess what the consequences are for a range of scenarios, both accidental and deliberate, and stressed that AWE's assessments carried out under the Radiation (Emergency Preparedness and Public Information) Regulations (REPPPIR) consider all types of scenarios that might result in a radiation emergency.

Cllr Shirt – What was the process for Risk Assessments relating to AWE and the ONR?

John Lindsay (ONR) responded that AWE performs the risk assessments and ONR review them. There have been 4 reports since the introduction of the regulations in 2001. REPPPIR assessments, draw on and compliment information already available in safety cases required by the licence. The process for REPPPIR has developed, is now significantly mature. ONR has completed its assessment of AWE's 2011 Report of Assessment and Supports technical aspects of the conclusions. ONR have adequate resources currently to do the work, although it took a little longer than expected.

Cllr Shirt – Is it conceivable that the DEPZ will change?

John Lindsay replied that ONR needs to consult with REPPPIR duty holders on the impact of the updated assessment on the nature of the DEPZ. ONR (Paul Dicks) will return to the LLC in September to update the committee on the outcome.

Cllr Shirt – Do the ONR have sufficiently cleared staff for all levels of information?

John Lindsay replied that they had the competence, depth of knowledge and breadth of understanding as well as the appropriate security clearance to access all necessary information to review AWE's assessments. ONR does not have competence in the technology of assembled weapon safety and relies on close working with and advice from its co-regulator the Defence Nuclear Safety Regulator (DNSR).

Cllr Shirt – Could we have responses to the NIS report questions from AWE and the ONR

Action 69/3 – Fiona Rogers and Paul Cooper to provide to provide a supplementary briefing note, addressing DEPZ arrangements including points raised within the J Large Associates report. A request was also made for this to be published on the website.

Cllr Chishick – What was the ONR view of the NIS report relating to the LLC and stakeholder engagement? – John Lindsay replied that whilst the ONR encourages licensees and local community representatives to work together through LLC, it is not a regulatory issue. It is for the industry and communities to liaise with each other and set up and run LLC's.

Graham Day – AWE Travel Plan Presentation – 2010 Survey Results – The presentation included data on AWE's Travel Plan and Targets, Car Share Priority Parking, Working with the Local Community & Local Businesses.

Cllr Marjory Bisset – Have AWE considered a local shuttle bus? – Graham Day stated that we have looked at this but it was difficult to make it viable.

Cllr Wood – What is the new target for this year for the Single Occupancy Vehicles (SOV). Graham Day replied that it is the same as last year, 68% for the Aldermaston site and 79% for the Burghfield site, as stated on the presentation slide.

Cllr Souden wished to extend AWE a thank you from his community for stopping its lorries going through the village while the bridges are under re-kit, it is much appreciated

Reviewing the Role and Focus of the LLC – Fiona Rogers – Head of Corporate Communication

Fiona Rogers addressed the committee stating that this was a great opportunity to review the way forward for the LLC. The terms of reference were last reviewed in 2010 and that this gives us the chance to take a fresh look at local stakeholder engagement.

Fiona stated that AWE would set up a Joint Steering Group (JSG), and she had asked Councillor George McGarvie, LLC member elected Liaison Officer, to act as chairman. He has accepted. Fiona also asked for a small number of volunteers from the LLC to sit alongside AWE staff to form the JSG. **Post Meeting note:-** Carol Jackson-Doerge, John Chapman, Royce Longton, Richard Willis, Dave Shirt, David Leeks have kindly offered their services..

Cllr Wood – Does the ONR have a mandatory code of practice for LLC's? – John Lindsay replied that as there is no regulatory requirement for licensees to set up LLCs, it would be inappropriate for ONR to issue guidance, on what should or should not be done.

ASK THE REGULATOR – Session 2

Cllr Bassil – Are there lessons to be learnt by ONR and HSE on the way they regulate AWE? John Lindsay replied that there has been consideration of how the event should affect the way ONR works. ONR has a significant presence on site and will be looking to increase this at the 'sharp end' of the business.

Any Other Business

Cllr Broad – Has MoD made a decision on storage of Nuclear waste on Nuclear sites? Graham Day explained that the MoD have yet to make a decision

Cllr Leeks – Can we explain how an elderly lady driver recently made her way from the west gate to the staff restaurant?

Graham Day replied that she did not get that far, the barrier was raised and she was stopped quickly and contained by MoD police.

Cllr Leeks stressed that this was an issue and worry to Tadley residents.

Graham Day stated that the investigation was nearing completion and that AWE would act on those findings.

Burghfield Site Tour – Heather Young – Designate Site Manager - Burghfield

Heather Young gave a brief overview of the developments at Burghfield before taking the LLC members on a tour of the Burghfield site

Date of the next meeting

Wednesday 19th September 2012

Linda Llewellyn